



**Property and Evidence Association of Florida
Chapter #3
Minutes of Meeting
Date February 15, 2019
Agency Name: FDLE, Tampa**

Attendance: 20

Called to order at 10:05 by President Chandra Gaines (Largo PD)
-passed around sign in sheet and membership verification sheets

-Speaker Vivian Caphart Largo PD Records and P/E Manager
Topic: **Basic Public Records Law** 10:10 a.m. until 11:40 a.m.
Vivian was presented with a Certificate and PEAFF coin.

Old Business : Minutes for May 11, 2018 and December 19, 2018 were passed out and read.
Motion to accept May 11th minutes by Ofc. Runge w/Port Richey and seconded by Pam Schmidt-Retired.
With some corrections it was motioned to accept December 19th minutes by Caley Kelley w/Temple Terrace and seconded by Theresa Adams, FDLE

Discussions:

Information reference the Conference. Dates are August 26th through the 28th at Wyndam Orlando Resort.

It was mentioned by Gina (PEAF Asst Treasurer) that the new Conference(2021, 2021, 2022) will be held in May in Daytona. It was asked if the Board was aware of any conflicts that the vendors may have due to other Organizations having conferences during the same time. It was also mentioned that many agencies cut off spending in mid April for the fiscal year budget and this may be a conflict as well. President Gaines advised that she would check on this at the next Board meeting since she was not in attendance at the last Board meeting.

Pam Schmidt asked if the contract was signed. President Gaines wasn't sure and would check on it.

President Gaines went on to talk about the new website coming up next month. Getting rid of member planet.

Announcement for the 2019 Conference will come next month.

- Topics are on website. Emails are welcomed for suggestions.
- Certification Committee Member application is due tonight by 5 p.m.
- President Gaines encourages all members to apply. She will be reaching out to some individuals to apply.

New Business : July 23-24 Polk County will be hosting a IAPE class in Winterhaven, Florida.

FDLE Orlando has a Forensic Service Seminar for agencies that uses their lab on February 12th, June 11th and October 15th which is free to attend, but seats are limited.

Pasco County SO has a Evidence Clerk and Specialist position open.

Opened for questions:

Theresa Adams advised that FDLE is upgrading the evidence system (Prelog) It was noted that the ORI number, password and email address will be tied to account. Officers will still get notification but header may be worded a little different. ****If Chief of Police or Sheriff is changing, please email Theresa with the update.

Pasco SO volunteered to host next Chapter meeting in June. Linda Hype will send the President an email to confirm a date and time.

Port Richey PD will host the last meeting of 2019 on November 8th from 10 a.m. to 12 p.m. at the Port Richey Police Department, 6333 Ridge Rd, Port Richey, FL 34668.

There being no further business to discuss, the meeting was adjourned by President Gaines at 12:22 p.m. Pam Schmidt moved to adjourn and Lynda Hype seconded it.